

## **Hall Center for the Humanities Faculty Seminars**

### **Application Instructions**

#### **Overview**

The Hall Center invites proposals from tenure track faculty members in the humanities and humanistic social sciences who wish to organize an ongoing faculty seminar around a specific, interdisciplinary theme. The Hall Center Faculty Seminars have provided a setting for interdisciplinary scholarly exchange about topics of interest to humanities scholars at KU.

Faculty members may propose a seminar lasting either one (1) year or three (3) years. One-year seminars are intended solely for the purpose of exploring topics that are more focused and especially timely.

Support for seminars includes:

- A seminar budget of up to \$2,500 per year to provide for expenses associated with visiting speakers.
- Meeting space in the Hall Center.
- Assistance with publicity and seminar administration provided by the Hall Center's Seminar coordinator.

#### **Eligibility**

Any tenure track faculty members in a humanities or social science department are welcome to apply. While a faculty member may apply to direct a seminar on his/her own, the support of one or more co-directors is strongly encouraged.

#### **Deadline**

A complete application must arrive at the Hall Center by 5:00 p.m. on **Monday, November 14, 2016**. Applications may be emailed to Sally Utech ([sutech@ku.edu](mailto:sutech@ku.edu)) or delivered in hard copy via campus mail or in person to the Hall Center front desk. Notification of decisions will be made in early December.

#### **Expectations of Seminar Directors**

Seminar directors are expected to:

- 1) Commit to the implementation of a one- or three-year plan for the seminar.
- 2) Develop a schedule of seminar presentations each semester.
- 3) Submit semester schedules and budgets to the Hall Center by the stated deadline.
- 4) Work with the Seminar coordinator on day-to-day administration of the seminar.
- 5) Provide a review at the end of the seminar term.

### Application Guidelines

Provide to the Hall Center one copy of the complete application, collated in the order shown.

- Application Sheet (see below)
- Two page vitae for each applicant that includes contact information

### Selection Process & Criteria

The Hall Center Director will bring together an interdisciplinary committee of reviewers to aid in the selection of faculty seminars.

Selection will be based on the following criteria:

- **Preparedness of the applicant(s) for the scholarly and administrative components of the seminar director role.** Applicants must demonstrate a familiarity with scholarly debates within the theme area, as well as the ability and willingness to see to the administrative responsibilities of the role.
- **Potential appeal of the topic to a range of humanities faculty.** Topics should be humanistic in orientation and sufficiently broad to attract faculty from various disciplines.
- **The level of detail and thoughtfulness exhibited by the seminar plan.** This can be achieved by providing detailed and precise responses to the attached application sheet.
- **IF applying for a one year seminar, appropriateness of the topic to the one-year format.** The purpose of a one year seminar is to explore a topic that is more time-sensitive and more focused than the regular three year seminars. Applicants must explain in the application sheet why their topic is best suited to a one-year format.

Direct questions about the Faculty Seminar Application to Hall Center Acting Director Sally Utech (4-7823; [sutech@ku.edu](mailto:sutech@ku.edu)).

Mail or deliver applications to:

**Hall Center for the Humanities  
ATTN: Faculty Seminar Application  
900 Sunnyside Avenue  
Lawrence, KS 66045-7622**

**Hall Center for the Humanities**

**APPLICATION SHEET  
FACULTY SEMINARS, 2017-2020 APPLICATION CYCLE**

***\*SPACE IS LIMITED. PLEASE ATTACH ADDITIONAL PAGES AS NEEDED.***

**Title of Proposed Seminar:**

**Duration of Proposed Seminar:**  one year  three years

**Description:**

*Provide a general description of the proposed theme for the seminar.*

**Relevance:**

*Explain the relevance of this seminar's theme to contemporary scholarly debate in the humanities, and why it would appeal to KU humanities and social sciences faculty and graduate students from more than one discipline.*

**Seminar Goals:**

*What goals do you envision for this seminar?*

**Seminar Recruitment:**

*Explain how you will recruit presenters and audience members for this seminar.*

**Seminar Planning:**

*Explain how you intend to involve seminar participants on an ongoing basis in seminar planning (e.g., listserv discussion, planning meetings, appointment of a steering committee). Please provide names of colleagues and graduate students who would be potential seminar participants.*

**Knowledge of Theme:**

*Briefly explain the applicant(s) interest in and familiarity with scholarly debates around the proposed theme.*

**Administrative Experience:**

*Briefly explain the applicant(s) experience with and willingness to undertake the administrative responsibilities associated with the seminars.*

**\*FOR ONE YEAR APPLICATIONS ONLY**

**One Year Format:**

*Explain why this seminar is appropriate for a one-year cycle. How does it deal with time sensitive or especially focused topics?*